



# VIRGINIA LOTTERY CARDHOLDER AUTHORIZATION FORM

**Instructions:** The cardholder must complete their portion of this form. Please make sure this form includes the original signature of **both** parties. This form must be received within seven (7) days of notification date.

Date: \_\_\_\_\_

I, \_\_\_\_\_, am the owner of debit card ending in \_\_\_\_\_,  
Cardholder's name Last 4 digits of debit card

and I authorize \_\_\_\_\_ to use this debit card at [valottery.com](http://valottery.com) for  
First and last name of authorized user

online purchases.

Cardholder's original signature:	
Cardholder's printed name:	Cardholder's phone number:
Player's original signature:	
Player's printed name:	Player's phone number:
Player's email address:	

A copy of both the cardholder's and the player's photo identification and a copy of the debit card are required. You may submit your documentation using one of the methods as described below:

- By postal mail to **Virginia Lottery, Longwood Village Shopping Center, 1524 S. Main Street, Farmville, VA 23901.** Please be aware that the processing time may be delayed an additional 3-5 days.
- By visiting any of the following Lottery Customer Service Centers or Prize Zones. Our offices are open Monday through Friday. Office hours are 8:30 a.m. until 5:00 p.m. unless otherwise noted.

**Lottery Headquarters**  
 600 E. Main Street  
 Richmond, VA 23219  
 (804) 692-7000

**Prize Zone West**  
 1620 E. Parham Road  
 Richmond, VA 23228  
 (804) 692-7950

**Shenandoah Valley**  
 1790-26 E. Market Street  
 Harrisonburg, VA 22801  
 (540) 433-7979

**Hampton Roads**  
 2306-2308 W. Mercury Blvd  
 Hampton, VA 23666  
 (757) 825-7800

**Central Virginia**  
 1524 S. Main Street  
 Farmville, VA 23901  
 (434) 392-7294

**Roanoke Valley**  
 1287 Towne Square Blvd.  
 Roanoke, VA 24012  
 (540) 561-7011

**Southwest Virginia**  
 408 E. Main Street  
 Abingdon, VA 24210  
 (276) 676-5540

**Northern Virginia**  
 14550 Potomac Mills Road  
 Woodbridge, VA 22192  
 (703) 494-1501

If you have any questions, please contact our Virginia Lottery Customer Support team at 804-420-9584.  
 We're available 24/7!